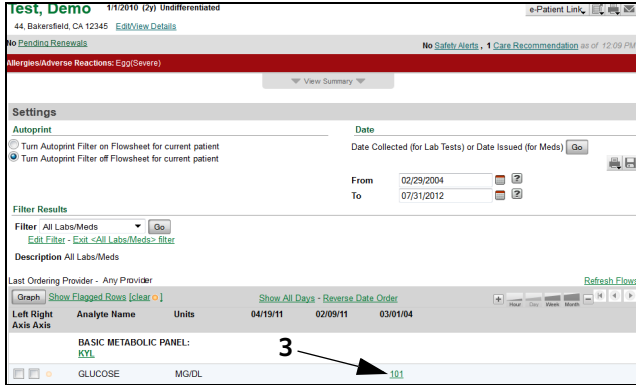


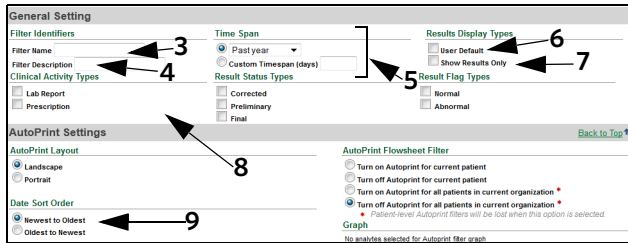
Care360® Labs & Meds 2013.2 Viewing Flowsheets and Graphs

View a Flowsheet

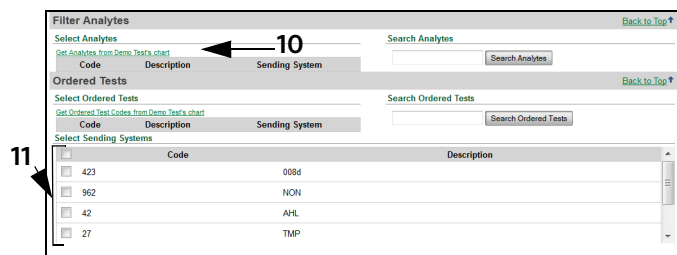


1. Access a patient chart.
2. In the *Patient* tab, click *Flowsheets/Graphs*.
3. To view details about a particular analyte value or medication, click the analyte value or medication value.

Create a Flowsheet Filter



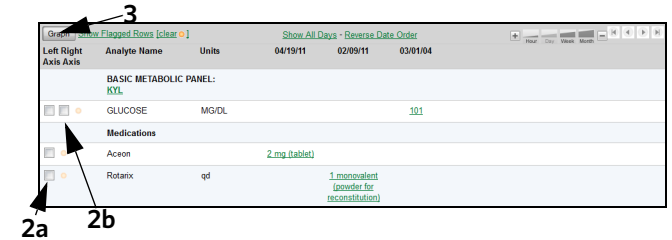
1. View a flowsheet for the desired patient.
2. In the *Filter Results* area, select *New Filter* from the *Filter* list, then click *Go*.
3. At *Filter Name*, type a unique name for the new filter.
4. At *Filter Description*, type a brief description for the filter.
5. Select a *Time Span* to display in the flowsheet.
6. To make the current filter the default filter each time you access a flowsheet, select *User Default*.
7. To show only analytes in the flowsheet, select *Show Results Only*.
8. Select *Clinical Activity Types*, *Result Status Types*, and *Result Flag Types* to display as needed.
9. Select a *Date Sort Order*.
10. At *Select Analytes*, include analytes or ordered tests from a patient's chart or search and select from a list of analytes or ordered tests.



11. Select the check box next to each *Sending System* to display.



12. Do one of the following:
 - Click *Save* to immediately apply the filter criteria and save the filter for future use.
 - Click *Apply Filter, Don't Save* to immediately apply the filter criteria but not save it for future use.
 - Click *Cancel* to return to the flowsheet without applying or saving the new filter.
13. To set *Autoprint* for a flowsheet filter, do the following:
 - Turn *Autoprint* on or off for the selected patient.
 - Within the *Filter Results* area, click the *Edit Filter* link, change filter settings as needed, and select a print format.
14. Click *Save*.

Graph Flowsheet Data




1. View a flowsheet for the desired patient.
2. Select the analytes or medications to display in the graph:
 - a. From the *Left Axis* column, select the check boxes next to the first analytes and medications you want to graph.
 - b. From the *Right Axis* column, select the check boxes next to analytes with a second unit of measure.
3. Click *Graph*.
4. To show or hide the values associated with each data point, select or clear the *Show/Hide Labels* check box within the graph.
5. To update the graph, make new selections and then click *Graph*.
6. If available, click *Save Lab Result Graph*.

Print a Flowsheet or Graph

1. View a flowsheet or graph for the desired patient.
2. While viewing the flowsheet or graph, click , and then select a format for printing.
3. In the Adobe Reader toolbar, click .
4. Configure any print settings as needed, and then click *Print*.

Export a Flowsheet

1. View a flowsheet or graph for the desired patient.
2. While viewing the flowsheet, click , and then do one of the following:
 - To view the data prior to saving, click *Open*. Microsoft® Excel® (or other default .csv file editor) opens, displaying the comma-separated file as a spreadsheet. After reviewing, click *Save As* to specify the name and location of the file to save.
 - To export the file to a .csv file format, click *Save*, and then specify the name and location of the file to save.

Note: The exported file will contain only the data that is currently displayed on the flowsheet, along with organization details, the patient's identifying information, and last ordering provider. If you apply a filter, only the filtered data is included in the .csv file.

For help, contact the Help Desk at 1-800-697-9302.